

**MINUTES**  
**8<sup>th</sup> MEETING OF THE CONSTITUTIONAL COMMISSION**  
**22 JUNE, 2010**  
**CONFERENCE ROOM**  
**COMMISSIONS SECRETARIAT**

**PRESENT:**      Pastor Al Ebanks                      Chairman  
                    Wil Pineau                                      Member  
                    Julene Banks                                Member

**Secretariat members present:**

                    Deborah Bodden                              Manager, Commissions Secretariat  
                    Jason Webster                                Analyst, Commissions Secretariat

**1. Meeting called to order**

The meeting was called to order at 9:10 am. An opening prayer was offered by a member of the Commission.

**2. Confirmation of previous minutes**

The minutes of the 8 June, 2010 meeting were confirmed and approved.

**3. Outstanding Business**

- a. Policies & Procedures Manual  
The information needed to create a policies and procedures manual was discussed and a draft format agreed upon.
- b. Written confirmation of a review by the Constitutional Review Secretariat of the 1972 and 2009 Constitutions  
The Commission received written confirmation from the Director of the former Constitutional Review Secretariat that a review had been conducted, but no official report had been produced with the results of the review. Member Julene Banks was tasked with working with the Secretariat to complete the review and compile a report of the information found.
- c. Meeting with Mr. Steve McField, the PPM and other NGOs.  
The Commission decided to schedule another morning of stakeholder meetings to accommodate the remaining stakeholders once the Chairman identifies an agreeable date for all parties.
- d. Logo Competition  
The Commission selected a logo from the numerous submissions to be sent to GIS so that it may design a logo based on the winning submission staying as true to the logo submission as possible.
- e. Constitution Week  
The schedule for the week was reviewed and all members agreed to actively participate in the week's activities.
- f. Website  
Member Wil Pineau has been tasked with working with the Secretariat to select the design and content of the Commissions website.

#### 4. **New Business**

a. Commissioners' Stipend for 2010/11 budget year

The Members of the Commission have decided that they would like to begin to receive their entitled stipend for the 10/11 budget year.

b. Strategic Plan

The Commission decided to hold a strategic planning meeting on 7 September, 2010 and member Wil Pineau has been tasked with working with the Secretariat to select a facilitator for the meeting.

c. Public Education Campaign

The Commission reviewed the document that was obtained from Belize and decided that it would be a good idea to emulate the concept in order to engage the younger population.

#### 5. **Any Other Business**

Stakeholder meetings

The Secretariat will forward the summary of the Commission's meetings with the various stakeholders for its review by the end of the day.

Implementation of Constitution

The Commission will undertake the task of indentifying the areas in the Constitution that require legislation to be enacted.

#### 6. **Action List**

- i. The Secretariat will create a DRAFT Polices and Procedures Manual and e-mail it to all members by the end of the day today. Members are to provide feedback by the end of the day 25 June, 2010.
- ii. Member Julene Banks will work with Secretariat to conduct a comparison of the former and the current Constitution and produce report on the findings.
- iii. Member Wil Pineau will work with the Secretariat to select the design and content of the website.
- iv. Member Wil Pineau will work with the Secretariat to select a facilitator for the strategic meeting.
- v. The Secretariat will forward the summary of the Commission's meetings with the various stakeholders for its review by the end of the day.
- vi. Member Julene Banks was tasked with working with the Secretariat to identify the areas in the Constitution that require legislation to be enacted.

#### 7. **Items to be Discussed at the Next Meeting**

- i. The draft policies and procedures manual.
- ii. Review of the summary of the Commission's meetings with the various stakeholders to Members.
- iii. Priorities for the Commission.
- iv. Identification of the areas in the Constitution that require legislation to be enacted.

#### 8. **Next Meeting**

The next meeting will be held on Tuesday, 29 June 2010 @ 9:00a.m. in the Commissions Secretariat Boardroom.

#### 9. **Adjournment**

The meeting was adjourned at 11:05 a.m.



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**Pastor Al Ebanks**  
**CHAIRMAN**  
**CONSTITUTIONAL COMMISSION**