



**4th MEETING OF 2016
THE CONSTITUTIONAL COMMISSION
1 NOVEMBER 2016
COMMISSIONS SECRETARIAT**

PRESENT: Vaughan Carter	Chairman
Olivaire Watler	Member
Natalie Urquhart	Member (via phone)

APOLOGIES: Sheila Alvarez	Administrator/Analyst
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Secretariat members present:

Deborah Bodden	Manager, Commissions Secretariat
Lise Hurlstone	Administrator/Analyst

1. Call to order

The meeting was called to order at 2:09pm.

2. Confirmation of Previous Minutes

The minutes of 4 October 2016 were approved with no changes.

3. Matters Arising from the Previous Minutes

a. Commission's Work Plan/Education Initiatives

i. General Education Campaign

At the previous meeting the Commission agreed to launch an education campaign which seeks to develop general longer-term public education and awareness of the Constitution. The Chairman provided a draft summary of this initiative in the form of an explanation/invitation which members discussed and agreed to provide feedback on. The purpose of this draft document is to begin a conversation with the wider public to engage with their Constitution, and includes a call for submissions of news clippings, photographs and other memorabilia which represent the development of the Constitution at any stage. Member Olivaire Watler agreed to begin editing the document to then pass on to Member Natalie Urquhart for any further amendments before being finalised and released.

ii. Election-related Education Initiatives

Members discussed what format an education initiative from the Commission on the topic of elections should take and agreed on a “Be Informed” campaign. The information will be written in simple language published as a series highlighting various dates in the run-up to the 2017 General Elections and tied to relevant sections of the Constitution. Members agreed that the Secretariat would compile a timeline of significant dates related to elections to circulate to members for their review and feedback as to which sections of the Constitution should be highlighted.

b. Upcoming Notable dates

A press release on the 7th anniversary (6 November 2016) of the implementation of the current Constitution has been drafted to highlight the recent amendments to the Constitution which were passed in July 2016.

The Secretariat will circulate a working document listing potential dates and events for the Commission to provide feedback and agree on a public relations schedule for the next year and Member Natalie Urquhart will approach Dr. Williams at UCCI to enquire as to the possibility of the Commission partnering with the school during the 2017 year on educational opportunities.

c. 2017 Elections

As requested in the previous meeting research was conducted on the matter related to prisoners voting rights which was referred to the Commission by the Human Rights Commission (“the HRC”). The research was comprehensive and accepted by Members. It will now be included with the initial response to the Chairman of the HRC. Member Olivaire Watler agreed to use the research to draft an initial recommendation as necessary changes to the Constitution for submission to government representatives.

4. Any Other Business

a. Constitution Accessibility Project

The Commission was informed that a request was made by a member of the public who is visually impaired to provide a braille and/or audio version of the Constitution. Members agreed that such a project would be useful and an excellent opportunity to engage the public. The Secretariat was asked to liaise with other agencies in order to determine the requirements for taking on this project, as well as to draft a list of persons to be considered for recording the audio/visual recording of the Constitution. The Commission also agreed that it would be useful to issue a press release recognising International Day of Persons with Disabilities (3 December 2016) informing the public of this project.

b. Website

Members were updated that a review of the websites for each of the Secretariat's Commissions is currently underway. Members were asked to review the current Commission website to provide feedback for the re-development of the site.

c. Cayman Islands Constitution (Amendment) Order 2016

The letters agreed at the previous meeting were finalised and signed by the Chairman. The Secretariat will distribute them accordingly.

5. Action List

The members were asked to:

- a. make suggested changes to the draft explanation/invitation (OW then NU);
- b. consider research on prisoners voting rights in order to draft a substantive response;
- c. reach out to contact at UCCI regarding partnership opportunities (NU); and
- d. review and provide feedback on the current website;

The Secretariat was asked to:

- a. circulate dates relevant to the 2017 General Elections to members;
- b. circulate draft notable dates document to members;
- c. send finalised correspondence to the Governor, the HRC and the JLSC;
- d. draft International Day of Persons with Disabilities press release; and
- e. liaise with other agencies in order to determine the requirements, and draft a list of persons to be considered for recording the audio/visual recording of the Constitution.

6. Items to be Discussed at the Next Meeting

- a. Commission's Work/Education Initiatives
- b. Upcoming Notable Dates
- c. 2017 Elections
- d. Constitution Accessibility Project
- e. Website

7. Next Meeting

The date of the next meeting will be Tuesday, 6 December at 2pm.

8. Termination

The meeting was terminated at 3:05 pm.



Vaughan Carter
CHAIRMAN
CONSTITUTIONAL COMMISSION