



**5<sup>th</sup> MEETING OF 2016  
THE CONSTITUTIONAL COMMISSION  
6 DECEMBER 2016  
COMMISSIONS SECRETARIAT**

**PRESENT:** Vaughan Carter Chairman

**APOLOGIES:** Olivaire Watler Member  
Natalie Urquhart Member

**Secretariat members present:**

Deborah Bodden Manager, Commissions Secretariat  
Sheila Alvarez Administrator/Analyst  
Lise Hurlstone Administrator/Analyst

**1. Call to order**

At 2:18pm it was agreed that the meeting be postponed due to conflicting schedules resulting in a lack of quorum.

**2. Action List**

The Chairman asked the Secretariat to request of members the following action points:

- a. Review and provide feedback on the minutes for the 1 November 2016 meeting; and
- b. Consider matters arising from the 1 November meeting minutes where Members' input is required as follows:
  - i. make suggested changes to the draft explanation/invitation (point 3(a)(i) in the November meeting minutes);
  - ii. reach out to contact at UCCI regarding partnership opportunities (point 3(b) in the November meeting minutes);
  - iii. review and provide feedback on the current website; and
  - iv. draft Marketing/Education Plan 2016/17
    1. Days/Dates to Recognise – connect each suggested date with a relevant topic which could be highlighted/promoted by the Commission in recognition of the date. For example, the Chairman suggests the following:
      - International Day of Democracy: Advisory Councils

- National Hero's Day 2017: Feature on Ms Sybil – Former Speaker of the House
  - Opening of Grand Court: Independence of the Judiciary
2. Events/Activities – as with the Days to Recognise, suggest themes for each possible activity.
  3. Be Informed – review the researched dates related to the 2017 General Election and provide feedback on which sections of the Constitution should be highlighted in relation to these dates.
  4. Audio Constitution Project – provide feedback on the name suggestions for the readers (i.e. anyone to add or remove?), as well as suggesting sections of the constitution as listed in the table that follows that persons could read. Also, feedback on the amount of sections any one person should record would be helpful.

The Secretariat was asked to:

- a. re-send the relevant documents to all members (i.e. – Draft minutes from 1 November, explanation/Invitation document, Draft Marketing/Education Plan 2016/17 document);
- b. research costs, logistics and funding options for providing copies of the Constitution in Braille; and
- c. circulate draft minutes from the November meeting.

### **3. Items to be Discussed at the Next Meeting**

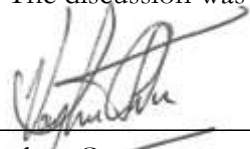
- a. Education Initiatives
- b. Draft Marketing/Education Plan 2016/17
- c. Constitution Accessibility Project
- d. Website

### **4. Next Meeting**

Members were asked to contact the Secretariat with their availability for January 2017 to schedule the next meeting.

### **5. Termination**

The discussion was terminated at 2:35 pm.




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Vaughan Carter  
CHAIRMAN  
CONSTITUTIONAL COMMISSION