

information from the Commission will be directed through the Manager of the Commissions Secretariat who will liaise with the Chairman. Members also discussed the use of media as a means in which to responsibly communicate to the general public.

d. Proposed Actions for Outstanding Research Papers

The Chairman reiterated the need for neutrality and objectivity in developing research papers and as such consideration was given to the most appropriate avenues for delivering these papers in an effort to encourage dialogue and use of valuable information. In this regard, the Commission is keen to set priorities concerning research subject areas and processes to document enquiries and matters of interest, while maintaining its current operation with respect to openness and accessibility to the public. The Commission is aware that it should only provide in-depth feedback to enquiries that are within its mandate and all enquiries should be directed to the most appropriate source of information.

e. Arrangement of Meetings

The Commission will meet once a month, on the 3rd Friday at the Commissions Secretariat, unless it becomes necessary to meet more frequently.

4. Any other Business

Constitution Day 2012

The Commission has requested the Secretariat to develop a public message for Constitution Day.

5. Action List

The Secretariat was tasked with the following -

- a. Make the necessary adjustments to the informational flyer;
- b. Prepare a grid detailing the purpose and status of current projects;
- c. Draft a Constitutional Day message;
- d. Draft a disclaimer to be added to information publications issued by the Commission.
- e. Extrapolate the main issues addressed by a paper on Crown Land to allow the new Commission to discuss the relevant processes and appropriate ownership of those processes; and
- f. Make the agreed changes to the Policies and Procedures Manual.

6. Next Meeting

The next meeting is scheduled for 20 July, 2012 in the Commissions Secretariat's conference room at 10:00am.

7. Adjournment

The meeting was adjourned at 12:10pm.


Jude Scott
CHAIRMAN
CONSTITUTIONAL COMMISSION