



**4<sup>th</sup> MEETING OF 2013  
41<sup>st</sup> MEETING OF  
THE CONSTITUTIONAL COMMISSION  
2 JULY, 2013  
COMMISSIONS SECRETARIAT**

<b>PRESENT:</b> David Ritch	Chairman
Sara Collins	Member
Wil Pineau	Member

**APOLOGIES:** N/A

**Secretariat members present:**

Deborah Bodden	Manager, Commissions Secretariat
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**1. Call to order**

The meeting was called to order at 10:12am.

**2. Confirmation of Previous Minutes**

The Commission reviewed the minutes of 2 May, 2013 and 13 June, 2013 and after discussion the minutes were approved by consensus.

**3. Matters Arising from the Minutes**

**a. Correspondence to Ministry of Education**

The Commission has yet to receive a response from its correspondence of 6 May, 2013 to the Chief Officer of the Ministry of Education. The Commission will follow-up with the Chief Officer in an effort to ensure the work on this important project is able to begin as soon as practical.

**b. Work Plan of the Commission**

The Commission discussed the Work Plan of the previous Commission and agreed that the new Commission is following quite a few of the previously identified phases but noted that these phases are more of a rolling blueprint.

**c. *You and Your Constitution* Draft Document**

The Commission accepted the changes proposed to this document in order to create a new base working draft and the Secretariat will now make those changes and recirculate the document. The Secretariat will also draft a letter to the Chairman of the Human Rights Commission to

enquire as to whether the HRC would be willing to join the Constitutional Commission in a joint partnership to ensure the finalised document is as holistic as possible.

**d. Meeting with the Honourable Attorney General**

The Commission has not yet received a response from its correspondence to the Honourable Attorney General regarding the previous meeting held. The Secretariat will follow-up with an e-mail on this matter.

**4. New Business**

**a. Chairman's Report on Proposed Presentation to Members of the Legislative Assembly**

The Chairman has been asked to make a presentation to Members of the Legislative Assembly regarding the work of the Commission as part of the orientation programme for the new members. The original date for the presentation had to be rescheduled and the new date has yet to be set. All members were previously provided with a copy of the draft presentation and should submit any comments as soon as possible.

**b. Chairman's Report on Meeting with Tim Colley**

The Chairman, along with several other Chairmen of Constitutional Commissions, met with Tim Colley, the Deputy Director of the Overseas Territories Directorate. The Chairman was given an opportunity to discuss the role of the Commission along with any concerns and the way forward for the Commission. Mr. Colley explained his interest in the Commissions as a way in which to ensure good governance in the Overseas Territories and indicated to the Chairman that the Foreign and Commonwealth office was not opposed in principle to the proposed constitutional review exercise which the Commission intends to carry out.

**c. Development of work plan for Constitutional Review exercise**

The Commission engaged in a discussion of its work plan for the constitutional review exercise which included how to launch the exercise and the format for eliciting responses. The Commission agreed that the exercise would be launched in September and the Commission will meet again to discuss the parameters of the exercise.

**5. Any other Business**

There was no other business.

**6. Action List**

Members were tasked with the following –

- a. Provide any feedback on the proposed presentation to the MLA's.

The Secretariat was tasked with the following –

- a. Draft a follow-up letter for the Chairman to the Chief Officer of the Ministry of Education, Training and Employment regarding 3(a) above;
- b. Make the identified changes to the You and Your Constitution Document and forward to all members;
- c. Draft a letter to the Chairman of the Human Rights Commission requesting their involvement in the Your and Your Constitution Document; and
- d. E-mail the Honourable Attorney General regarding 3(d) above.

**7. Items to be Discussed at the Next Meeting**

Constitutional Review exercise

**8. Next Meeting**

The next meeting is scheduled for 17 September, 2013 at 10:00am.

**9. Termination**

The meeting was terminated at 12:06pm upon motion moved by Wil Pineau and seconded by Sara Collins.



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David Ritch

CHAIRMAN

CONSTITUTIONAL COMMISSION